




DIVISION OF BUSINESS SERVICES

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CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT

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TO: Campus Administrators

FROM: R. Xavier Gonzalez, Chief Financial Officer 

DATE: October 14, 2009

SUBJECT: **H1N1 Flu Prevention Efforts**

In an effort to provide the safest environment possible for our staff and students during the flu season, we are providing additional resources and taking additional protective measures.

Hand Sanitizer Dispensers are being delivered to each campus. Custodians have been instructed to place the hand sanitizer in high-traffic areas. Hand sanitizer has already been provided to school nurses for use in the nurse's office.

Disinfectant Spray is being provided to custodial staff at all campuses. We are enhancing the desk-cleaning routine by providing disinfectant spray, accompanied by specific instructions to the custodians for the proper use of the spray. In addition to the weekly desk-cleaning regimen, custodians will be spraying desks with disinfectant spray twice a week. Bus drivers will also be utilizing this spray disinfectant to spray bus seats on a daily basis.

Hand Wipes will also be provided to all teachers at each campus. Teachers are to use these hand wipes at their discretion.

Please remind students and staff of the following:

- Cover nose and mouth with tissue or crook of the arm when coughing or sneezing
- Wash hands often or use hand sanitizer
- Avoid touching eyes, nose or mouth
- Avoid close contact with sick people
- Stay home and away from others when sick

As always, our goal is to protect our students and staff and prevention is key to this effort. We will continue these preventive measures throughout the flu season.

Thank you for your efforts in helping to ensure that our students and staff have the safest environment possible. Please contact my office with any questions or concerns that you may have.

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Attachment

H1N1 Prevention Steps

Beginning on October 12, 2009, CCISD provided Hand Sanitizer bottles to all CCISD schools. Instructions were given to custodians on the use and placement of these bottles. Custodians were also given copies of the MSDS sheets for this product. The hand sanitizer is for the use of students, staff, and public use.

The custodians were instructed to place the product at the following locations:

High Schools – Main Office receptionist's counter

Counselor's area

Library checkout counter

Entrance of computer labs

Entrance of band halls

Entrance of orchestra rooms

Cafeteria area

Middle Schools – Main Office receptionist's counter

Counselor's area

Library checkout counter

Entrance of computer labs

Entrance of music rooms/band halls

Cafeteria area

Elementary Schools – Main Office receptionist's counter

Library checkout counter

Entrance of computer labs

Entrance of music rooms

Cafeteria area

In addition to the hand sanitizers, CCISD is introducing a new disinfectant spray to be utilized by the custodians to spray classroom desks and by bus drivers to spray bus seats on a daily basis. This disinfectant is intended to enhance the fight against viruses, including the H1N1 virus. MSDS sheets were also sent along for custodians and bus drivers to be aware of disinfectant components.

CCISD is also providing disinfectant wipes to all the CCISD teachers to assist in cleaning their classroom desks and other areas of concern.

Cafeteria employees already make every attempt to clean tables between lunch shifts but an extra effort will be made to improve this endeavor.

CCISD will continue to monitor our efforts in fighting the H1N1 virus and other viruses that affect our students, staff, and community. We will continue to research for better products to use in our schools.